



**2023 Annual General Meeting – Wednesday 29<sup>th</sup> November 2023 at 5.30pm**

## **Minutes**

### **Present:**

Jenny Sinclair – Wildsouth Gourmet, Natalie Standring - First Class Accounts, Bruce Holland, Parkinson & Holland, Andrew Frost - Ross Holdings, Ann Emery – Takanini Residents Assn, Angela Dalton, Gary Holmes

### **1. Welcome and apologies:**

Chair Jenny Sinclair welcome all those present.

Apologies had been received from Brent Catchpole, Brett Mercer, Angela Dalton (lateness), Lynn Penny

### **2. Confirmation of Minutes from 2023 AGM**

The Minutes of the previous AGM held 10<sup>th</sup> June 2022 had been tabled and were available to members.

Resolved: That the Takanini Business Association receive and confirm the 2022 AGM Minutes of the Takanini Business Association (held on 10<sup>th</sup> June 2022) as a true and correct record of the business transacted.

Moved: Andrew Frost

Seconded: Bruce Holland

Passed.

### **3. Chair's Annual Report**

Chair Jenny Sinclair and Manager Gary Holmes gave a verbal update on governance and strategic achievements from the 1 July 2022 to 30 June 2023 financial year. Jenny highlighted the progress that has been made in the past six months and the aim to progress through the process to become a Business Improvement District over the next 18 months.

Resolved: That the Takanini Business Association receive the 2022/2023 Annual Report (being an update on achievements from 1 July 2022 to 30 June 2023 financial year).

Moved: Nat Standring

Seconded: Andrew Frost Passed.

### **4. Treasurer's Annual Report**

Natalie Standring spoke to the tabled audited financial statements for the 2022/23 financial year.

Resolved: That the Takanini Business Association receive and approve the audited annual Financial Statements for the Financial Years 2022-2023 and adopts the proposed 2023/24 budget.

Moved: Andrew Frost

Seconded: Nat Standring Passed.

## **5. Appointment of auditor**

Resolved: That the Takanini Business Association appoint First Class Accounts as auditor for the Takanini Business Association for the 2023/24 financial year.

Moved: Jenny Sinclair

Seconded: Bruce Holland Passed.

## **6. Election of Executive Committee Members for 2022-23**

Gary Holmes took the chair for the election of officers in accordance with rule 14 of the constitution which permits for the election of between 5-11 members (must be an odd number).

The following members of the current committee had indicated they were happy to put their names forward for election again:

Jenny Sinclair, Brett Mercer, Andrew Frost, Natalie Standring, Bruce Holland, Peter Belcher

Nominations were also received for the positions of Chair, Treasurer and Secretary being Jenny Sinclair, Natalie Standring and Bruce Holland.

Resolution: That the Takanini Business Association approves the appointment of the above nominated people to be the elected members, and executive office holders, for the Committee for 2023/2024.

## **7. General Business**

Gary Holmes provided a verbal update on the BID Establishment project and the Takanini Level Crossings project.

**The meeting closed at 6.30pm**